
Guidelines for Upgrading of Teachers' Licences

30 August 2014

If a teacher possesses a **Provisional** license issued in 2010 or later and now has pedagogical qualifications for a Full license, he / she should submit an application to UPGRADE his / her licence using the Licence UPGRADE form.

Teachers who are in possession of a valid **Provisional Licence** issued in 2010 or later who have completed additional programs of study since their licence was issued should submit copies of the relevant documents (such as the new certificate, diploma, or degree), a copy of their social security, and a completed Licence **UPGRADE** application form.

PLEASE NOTE: If a teacher possesses a Temporary or Provisional license issued prior to 2010 and now has pedagogical qualifications for a Full license, he / she must complete the entire application process.

Teachers who wish to apply for an **UPGRADE** can obtain the application form from the District Education Centre, the Ministry of Education website: <http://moe.gov.bz/tsc/> , or the respective Management Offices. The completed form and supporting documents should be submitted to the Chief Education Officer, Ministry of Education via the District Education Centres.